

**REQUEST FOR NAME  
CHANGE FORM FOR  
CURRENT\* STUDENTS**



I request that my official name be changed from

\_\_\_\_\_

to \_\_\_\_\_

due to (reason) \_\_\_\_\_

Do you need an address change as well? YES  NO

**\*If yes, please also fill out an Address Change Request**

**Please present as proof of the official change 2 of the 3 following documents: social security card, driver license, court documentation, etc....**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student ID Number

**If name change due to marriage, please check the appropriate box.**

My spouse is/was a student \_\_\_\_\_  
Name Student ID

My spouse is/was not a student

**\* Name changes are not processed after the student is no longer enrolled or has graduated.**

**\*\*Please update your last name under your FSA ID after we have processed your name change. Failure to do so can cause issues with financial aid funds. If you have any questions, please contact Financial Aid.**

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For questions, concerns or assistance with this form contact:

TN Campus Location: PW 209  
Phone: 865-251-2230  
Email: RegistrarTN@JohnsonU.edu

Office Use:

Jenzabar: \_\_\_\_\_Name \_\_\_\_\_Bio Email: \_\_\_\_\_IT \_\_\_\_\_Mailroom \_\_\_\_\_Student File

RV: 6/26/2024