



JUFL Spring Planning Guide  
November 23, 2020

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## A Note from the President

As we bring the fall semester to completion by shifting to remote instruction after the Thanksgiving break, it is important to review, reaffirm, and clarify our procedures and practices necessary to safely and effectively fulfill our mission. We continue to face the impact of the COVID-19 pandemic with persistence, flexibility, and resourcefulness, trusting in God's care. This update addresses our campus practices for the Spring 2021 semester. Rather than reprint the entire Fall Planning Guide, in this Spring Planning Guide we have noted only the changes, listed section by section. Where no change is noted, the wording from the Fall Guide stands. The Fall Guide will remain on our website for reference.

Thank you for your ongoing commitment to caring for each other and for our community.

Tommy Smith  
President, Johnson University

## **I. Strategic Priority One: Mission Focus**

### **Student recruitment strategies**

The University is considering hosting small in-person recruitment events or Preview Days during spring semester. Decisions will be made in accordance with all available CDC and health department guidance. Admissions has been hosting individual prospective students and parents for campus tours throughout the fall and will continue to do so this spring.

## **I. Strategic Priority Two: Data-Driven Decision Making**

Johnson University Florida will continue to follow guidance from the CDC and from state and local government and health officials as we plan for the spring semester.

### **Data from Florida Department of Health as of November 19, 2020**

According to the most recent estimates of the U.S. Census Bureau, on 7/1/2019 the population of Osceola County, Florida, was estimated to be 375,751. According to the Florida Department of Health, since early March and as of 11/19/2020, Osceola County has experienced a total of 16,491 positive cases of COVID-19 (4.4% of Osceola County population), 923 of which required hospitalization (5.6% of positive cases and 0.2% of Osceola County population). There have been 229 deaths in Osceola County attributed to COVID-19 since early March (1.4% of positive cases and 0.06% of Osceola County population). As of 11/19/2020, 36.9% of the estimated Osceola County population has been tested. As of 11/19/2020, Osceola County hospitals reported a current hospital bed census of 888/1,236 (71.8% capacity) and a current hospital bed availability of 348/1,236 (28.2% availability).

### **Assessment**

During the fall semester, Johnson University surveyed staff, faculty, students, and parents to receive feedback about the University's response to COVID and its fall plans. The data from these surveys informed the University's planning for spring semester. Key stakeholders will be surveyed again during the spring semester.

### **III. Strategic Priority Three: Financial Stability**

#### **Tuition**

Tuition and fees have historically been differentiated between online and in-person, by campus location, by program, and by division. No changes are anticipated with tuition, room, or board for spring semester. Billing will begin for students registered for spring courses by November 15, 2020. Payment arrangements will be due by December 15, 2020, in order to allow for four monthly payments for those needing payment plans. Payment arrangement flexibility will be determined on a case-by-case basis. Extenuating circumstances will be considered when payment in full or a four-month payment plan is not possible.

#### **Work-study**

No changes to work-study hours available are anticipated. If changes are necessary after the semester begins, appropriate adjustments can be made to available positions or hours. Students will not be required to fulfill work-study positions that are not available, nor will they be compensated for hours not worked. The University will try to place workers in any open positions whenever possible.

## IV. Strategic Priority Four: Preparing the Campuses for Return

### Visitor/Activity Policy Overview

The overview chart from the Fall Planning Guide is reprinted below. Most of the chart remains the same for spring. Changes have been highlighted.

<p>These visitors/activities are allowed on campus in person, in accordance with CDC and campus guidelines</p>	<ul style="list-style-type: none"> <li>• Informal/recreational use of campus grounds and facilities by students and campus residents</li> <li>• Internal meetings, conferences, seminars (if 10 or fewer people)</li> <li>• JU Business Guest Housing (internal request for the purpose of conducting JU business)</li> <li>• Local (greater Orlando area) travel</li> </ul>
<p>These visitors/activities are allowed on campus in person, in accordance with CDC and campus guidelines, but with enhanced mitigation enforced by an event owner/sponsor.</p> <p>Enhanced Mitigation examples:</p> <ul style="list-style-type: none"> <li>• Strict distancing and crowd control</li> <li>• Use of PPE</li> <li>• Triage process for admission</li> <li>• Increased sanitization of surfaces and participants</li> <li>• Limited access to campus facilities and grounds</li> </ul>	<ul style="list-style-type: none"> <li>• Orientation student activities</li> <li>• Preview Days</li> <li>• Campus visits/tours</li> <li>• Commencements</li> <li>• SGA and Student Club activities</li> <li>• Informal/recreational use of campus grounds and facilities by commuter students and faculty/staff.</li> <li>• Intramural recreational activities</li> <li>• Informational/recruitment booths in common spaces</li> <li>• Chapel services</li> <li>• Internal meetings, conferences, seminars (if 11 or more people)</li> <li>• Non-classroom academic programs</li> <li>• Family members visiting students/staff in JUFL apartments/homes</li> <li>• Students visiting faculty homes</li> </ul>
<p>These visitors/activities may proceed with program or event but in a hybrid (online/in person) approach, potentially with enhanced mitigation.</p>	<ul style="list-style-type: none"> <li>• Alumni functions</li> <li>• Donor relations</li> <li>• Academic guests</li> <li>• Guest speakers</li> <li>• Career Fairs and recruiting activities</li> <li>• External meetings, conferences, seminars (any number)</li> <li>• Athletic events</li> </ul>
<p>We recommend these visitors or activities should not be allowed on campus or proceed under any format. Discontinuation of such visitors/activities may be only temporary</p>	<ul style="list-style-type: none"> <li>• Non-business guest housing</li> <li>• Parents, siblings, and/or friends of students visiting JUTN residence halls</li> </ul>

The University may make changes to this policy as needed during the school year.

**Campus visitors (e.g., prospective students and families, job candidates)**

Admissions will continue to use the Virtual Preview Days on our website. Preview Day Live will also be offered virtually and recorded for prospective students who are unable to attend. In-person Preview Days will be available this spring if CDC guidelines permit a limited number of attendees. Modifications for social distancing will be made and campus visitors will be required to pass temperature checks.

**Workplace expectations for staff/faculty**

Any employee who notices symptoms associated with COVID-19 must self-isolate, seek medical advice and testing, and inform the work supervisor and the chair of the CRT, Micaela Cox.

**Spring Move In**

The spring semester will begin on January 19, 2021.

Continuing students may arrive to campus during regular business hours on Friday, January 15 or on Monday, January 18. All new students will arrive and take part in Spring Orientation on Monday, January 18. New residents may begin arriving at 9:00 a.m. New commuter students should arrive at 10:30 a.m.

**Spring Events**

Homecoming will be held online from February 23-25, 2021.

Commencement will be held as planned on May 7, 2021. More details will be coming.

## **V. Strategic Priority Five: Maintaining Good Health and Well-Being**

### **Mask policies**

In order to protect the health of all community members, masks fitting snugly against the side of the face, covering both the nose and mouth, will be required any time you're indoors and any time students and faculty are in class, even when social distancing can be maintained. Masks must be secured and include multiple layers of fabric. Neck gaiters, masks with ventilators, and others that do not follow this criteria should not be worn indoors in place of the mandatory face covering.

Instructors may choose to wear face shields rather than masks as long as they are separated from students at least six feet. In classes in which hearing-impaired students rely on lip reading, cloth face masks should be removed by the instructor or others making platform presentations, and clear plastic face shields should be worn. Face coverings may be removed outdoors, in personal living spaces, and when seated in offices where employees are working more than six feet apart.

### **Health markers for closure**

It is very unlikely that Johnson University Florida would close the campus or the apartments during spring semester. If this becomes necessary, we may ask students to shelter in place or return home for just a week or two. All decisions will follow recommendations and requirements of state and local health departments and will be communicated as soon as possible.

### **Isolation and Quarantine Procedures**

Resident students will be required to isolate in a designated apartment or at an off-campus location if they test positive for COVID-19. Commuter students who are positive or symptomatic will be required to remain at home for 10 days or until their symptoms are gone for at least 24 hours. Students who have been identified as a close contact of a positive case will be required to quarantine for 14 days since their last exposure with the positive case.

Individuals may leave isolation after 24 hours without a fever.



## **VI. Strategic Priority Six: Attractive, Adaptable Academic Plan for Instruction**

### **Academic approach**

For the spring term, the faculty will offer on-campus courses in four different delivery modes. Faculty members have identified which mode each course will use. When students register for courses, they will see only the day and time the course is meeting in person. When they choose to add a course, a popup note will explain which mode the course will use. This will inform students ahead of time how the course will be conducted. Here is a description of the four different modes:

- *Remote*: Some instructors have received permission to teach remotely because of health risks. These courses usually include synchronous Zoom sessions during the normally scheduled time for the course.
- *Hybrid*: These courses will provide online learning materials, such as recorded videos, that students will view on their own. Students will meet once a week for a shorter period of time to discuss the material.
- *Split Sections*: Because of room limitations due to social distancing, these classes will split students into two sections. During each class session, one section will meet face-to-face and the other section will join by Zoom, and then they will meet the opposite way during the next class session.
- *Normal face-to-face*: Courses small enough for all the students to fit into a classroom may meet the normal amount of time face-to-face (150 minutes per week for a 3-credit course).

As of the publication date of this guide, the breakdown of class modalities will be:

Remote: 30%

Hybrid: 31%

Split sections: 0%

Normal face-to-face: 39%

Two classrooms (Library LB-1 and Chapman CH-5) have been equipped with video and audio technology that will allow students who are quarantined or in isolation to join classes by Zoom or some other method.

### **Florida Library**

The computer lab in LB1 will be limited to 12 people when it is not being used for class.

The circulation area should be limited to about eight people using computers, and four people studying/reading at chairs/tables. Up to two additional individuals may retrieve items.

### **Scheduling**

The spring term will start one week later than scheduled, and Spring Break will not be held. Classes will not be held on February 24, March 11, April 2, and April 22.

The schedule for online classes is not affected by these changes.

This schedule may be adjusted if local or national health conditions worsen.

### **Academic Affairs**

The policy allowing students to opt for a P grade for a grade of C or better will remain for the spring 2021 semester.

Faculty members who must self-isolate or quarantine because of health risks will be encouraged to use digital technology to meet with classes in real time without physical proximity. They must receive the permission of their dean and the provost to do this. The IT department stands ready to assist as needed.

## **VII. Strategic Priority Seven: Uncommon Life Together**

### **Housing**

Apartments will open on Friday, January 15. Housing will close at the conclusion of the spring semester. Apartment opening or closing dates may adjust. Note that even after we have announced dates for move in, dates are subject to change based on the University's response to current conditions.

### **Commons Café and Dining Hall**

Students will enter through the front doors only.

### **Policies for food service workers**

All workers who have been in close contact with someone who tested positive for the virus must quarantine for 14 days.

### **Chapel**

Chapel will not be limited to 30 minutes and may resume its normal 45/50-minute timeframe.

### **Athletics**

Men's and Women's Basketball: At this time only two family members per player will be allowed in attendance. Temperature checks will be administered before walking into the Chapman Center. Family members will sit upstairs. Face coverings are mandatory.

Students, faculty, and staff may submit a slip with their name and email on it in the SUB if they are interested in attending the sporting event. They may submit their name twice. 15 slips will be drawn at random the day before the event and the winners will be notified via email with a game ticket. Only those with the game ticket will be granted access in the gym. The winners will sit courtside. Face coverings are mandatory.

## **VIII. Strategic Priority Eight: Safety and Security**

No changes to the Fall Planning Guide at this time.