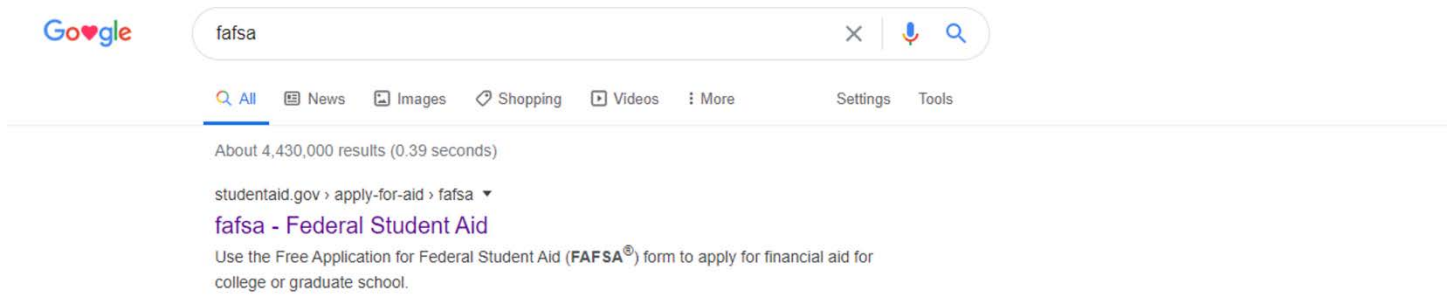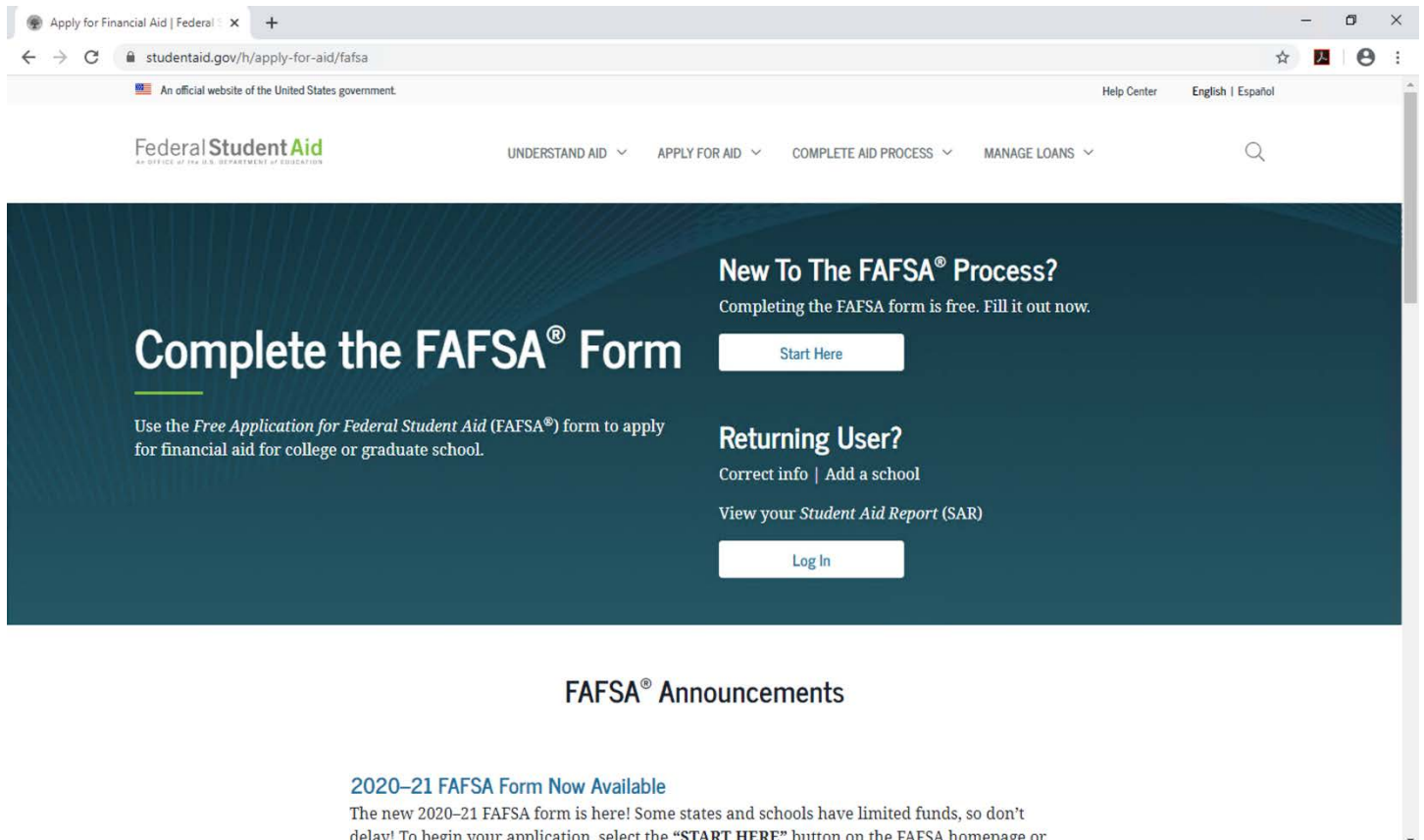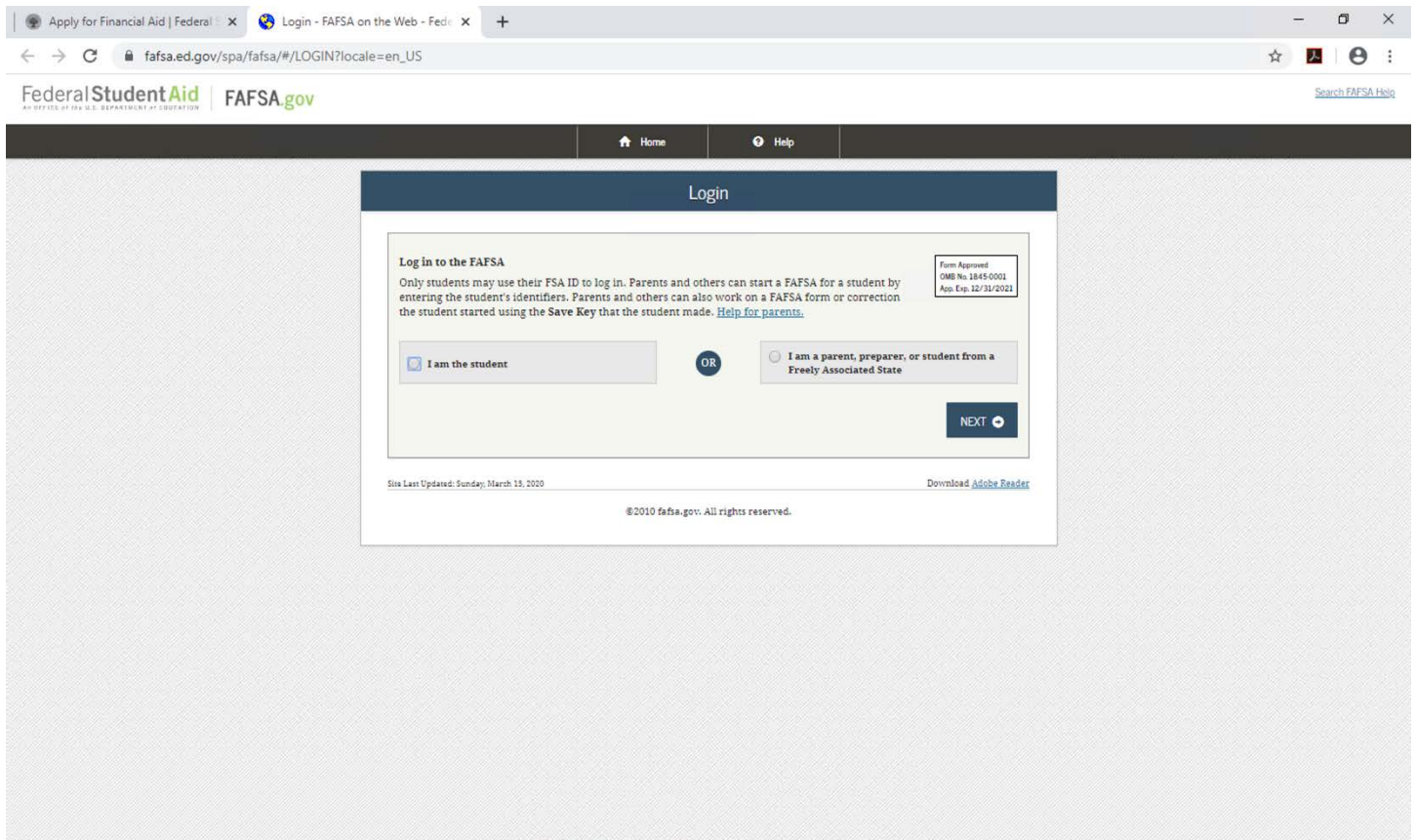# How To File A FAFSA

Step 1. Go to FAFSA.gov

Step 2. Log in or create a new user

You will create a FSA ID that will act as your signature, and you can use it to renew your FAFSA the following year. If a parent needs to go on and provide any info, they will also create their own FSA ID.

Step 3. Mark the appropriate box, whether you're the parent or student, and continue filling out the 2020-21 FAFSA.

Note: You will need your SSN, ID, W-2's, and tax records while filling out the FAFSA (There is a feature that will automatically send your IRS info so keep an eye out for this). It should take 30 minutes to complete.

Step 4. Fill out the Student Demographics section.

Step 5. List the schools to which you want your FAFSA® information sent.

> It will ask for school codes so your information can be sent to the schools of your choice. Johnson University's school code for this is 003495. You can do this even if you have not applied or been accepted.

Step 6. Answer the dependency status questions.

Step 7. Fill out the Parent Demographics section.

Step 8. Supply your financial information.

Make sure all information is correct. If you have a question about any of the questions, there is a help and hints box on the right-hand side that will guide you through each question.

Step 9. Sign your FAFSA® form.

> You will need your FSA ID to do this. If you had a parent fill out any information, they will also need to sign with their FSA ID.