

# UNDERGRADUATE APPLICATION CHECKLIST



Have you completed these application requirements? All forms are available at [JohnsonU.edu/FLApplicationForms](https://www.johnsonu.edu/FLApplicationForms).

**Application with application fee**

- Watch for your login information to [my.JohnsonU.edu](https://my.johnsonu.edu)! This online account will allow you to monitor your application requirements and admission status throughout the application process.

**High School Transcript, Home School Transcript, or GED**

- For GED specifications, please refer to the Johnson University Florida website.

**ACT and/or SAT scores** (ACT Code: 0742, SAT Code: 2167).

- Applicants for the Teacher Education program must have a minimum score of a 19 on the ACT or 1,350/1,000 (old/new formats respectively) on the SAT.

**College Transcripts**

- We need transcripts from all institutions previously attended, including dual enrollment.

**Church Reference**

- It must be from a minister, church leader at the church you currently attend, educator, or supervisor. The reference cannot be related to you, and it is preferred that you have known the reference for a minimum of one year. A second reference from an educator or employer may be required based on information in the application process.

**Enrollment Fee (After acceptance in Johnson University)**

- To be paid after being accepted into Johnson University. Paying your Enrollment Fee secures your spot at the University and gets you registered for classes.

# UNDERGRADUATE ENROLLMENT CHECKLIST



**Congratulations on your acceptance to Johnson University Florida!  
Now that you're accepted, please follow these steps...**

**Step 1: Check your Johnson University Email Account at [stumail.JohnsonU.edu](mailto:stumail.JohnsonU.edu) at least once each week.**

Important instructions and communication will be sent via your Johnson email address from various departments on campus. You should have received an email at your personal email account with your Johnson email account login information within a few days of your acceptance.

**Step 2: Complete the FAFSA (Free Application for Federal Student Aid) using the Johnson school code 003495 at [fafsa.ed.gov](https://fafsa.ed.gov) if you haven't already done so.**

**Step 3: Remember to send to Johnson University Florida Admissions your **final high school** and **college transcripts** if needed. Also, complete enrollment paperwork on the Johnson student portal at [my.JohnsonU.edu](https://my.JohnsonU.edu):**

- **On the **ADMISSIONS** tab click on "Florida", select "Application Checklist" and scroll to Step 5 to complete the following **CHECKED** items:**
  - Enrollment Fee (\$50)
  - Academic Information Release (FERPA)
- **On the **STUDENT LIFE** tab select "Florida Students" and complete the following **CHECKED** items:**
  - Emergency Contact Form
  - Medical Record Form
  - Health Insurance Waiver/Enrollment Form
  - Student Life Assessment Form
  - Student Vehicle Registration/Waiver Form
  - Housing Application (campus residents only)
  - Housing Deposit (campus residents only; \$100 for traditional housing; \$500 for non-traditional housing)
  - Meal Plan Selection Form (Will be open for selection after May 15<sup>th</sup>)

**Step 4: Apply for Institutional Aid Scholarships ([JohnsonU.edu/Aid](https://JohnsonU.edu/Aid)) and outside scholarships (rotary clubs, community organizations, churches, etc.) if you haven't already done so.**