



Office of Disability Services  
Box 1645  
7900 Johnson Drive  
Knoxville, TN 37998

Phone: 865-251-2426

email: [ODS@johnsonu.edu](mailto:ODS@johnsonu.edu)

Fax: 865-251-2337

### Certification of Eligibility for Educational Testing Services (ETS) Exams Request

Name: \_\_\_\_\_

Student ID #: \_\_\_\_\_ Date: \_\_\_\_\_

#### I understand:

- This documentation submitted to the Office of Disability Services upon registration is good for accommodations at Johnson University; however, it may not fulfill the requirements outlined for standardized tests through ETS.
- I am responsible for submitting my Educational Testing Services registration packet. Allow at least 6 weeks for ETS to process.
- I will direct all questions regarding the registration process and accommodation requests for ETS exam to the ETS Disability Services.

**Mail:** ETS Disability Services  
PO Box 6054  
Princeton, NJ 08541-6054

**Phone:** 1-866-387-8602  
**Fax:** 1-609-771-7165  
**Email:** [stassd@ets.org](mailto:stassd@ets.org)

I need a Disability Services Specialist to complete Part III Certification of Eligibility: Accommodations History (pages 18-21), of the "Bulletin Supplement for Test Takers with Disabilities or Health-Related Needs." Allow 10 business days for processing.

Student Signature: \_\_\_\_\_