

Hiring an Intern

Requirements

Each student at Johnson University Tennessee is required to complete at least 3 internship credits as part of their ministry program*. One option on completion is for the student to do a full-time internship during the summer for ten weeks, preferably following the student's junior year.

Also, students may earn 12.5 credits by participating in a full-time internship for six months. Students often aim to begin this after their junior year into the fall semester of their senior year (typically June 1-November 30). The time and classes missed on campus are implemented through assignments required by the internship.

**This process is unique to Congregational Ministry Internships. The process is similar, yet it varies for each program. Other concentration-specific information applies. Please inquire if you seek an intern of a different area of study.*

Things to Consider

Interns are an asset to any ministry. Many leaders believe an intern can reduce their workload, which is true for large projects. However, the student requires mentoring, structured learning experiences, ongoing supervision, as well as feedback.

As you assess your availability to host an intern here are some questions to consider.

- Do we have a concern to invest in the next generation of kingdom leaders?
- Can we offer a healthy, positive learning environment to a student?
- Will I have the time and energy to invest in a mentoring relationship?
- What housing or provisions can we offer an intern?

The Process

Once you have decided to hire an intern for the Preaching, Youth, or Children's ministry programs, you will need to contact the JUTN student Ministry Coordinator, Carrie Overdorf. The internship office will take what you provide and offer it to students in a post. It then becomes the student's responsibility to respond.

You will receive a field mentor handbook explaining what is required of both parties during the time of the internship, along with helpful suggestions.

As an overview, this is what a typical internship will entail:

1. Weekly mentoring sessions
 - Approximately an hour
2. Exposure to various ministry experiences
 - Meetings, planning, counseling sessions, visitations, projects, etc.
3. Critiques/ Feedback
4. Evaluations (mid and post completion)

5. Help and encouragement

- Bible study and prayer
- Developing relationship
- Lesson/sermon preparation
- Accountability for course work and requirement

We look forward to this partnership with you and your ministry. Thank you for your consideration.