

# Graduate Applicant Reference Form

**TO THE APPLICANT:** Please distribute this form to three references: two *academic* references (i.e., educators from the applicant's undergraduate or graduate career) and one *personal* reference (e.g., mentor, pastoral, etc.). If the applicant is returning to school after a prolonged absence (i.e., five years or more), two professional references may be obtained in place of the academic references.

Print the following information in blue or black ink:

Applicant Name \_\_\_\_\_  
Last First Middle

Mailing Address \_\_\_\_\_

Expected Date of Entry \_\_\_\_\_ Degree Sought \_\_\_\_\_

Name and Position of Evaluator \_\_\_\_\_

I hereby  waive  do not waive the right to examine this evaluation.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

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**To complete this form online, visit [JohnsonU.edu/GraduateReference](http://JohnsonU.edu/GraduateReference).**

**TO THE EVALUATOR:** The person named above has applied for admission to graduate study at Johnson University and has asked you to evaluate his/her ability to complete graduate work. If the applicant has not waived the right to review this reference form, you should not consider the information you provide confidential, and you may return the form blank. You may return the form to Johnson University Admissions, 7900 Johnson Drive, Box 176, Knoxville, Tennessee 37998 or complete online at JohnsonU.edu/GraduateReference.

1. How long have you known the applicant and in what capacity? (*Give dates, if possible.*)

\_\_\_\_\_

2. Estimate of Potential (*Use Outstanding, Above Average, Average or Below Average*):

as a Degree Candidate \_\_\_\_\_; as a Practicing Professional in the Intended Field \_\_\_\_\_

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3. Recommendation concerning admission (*check one*):

- I recommend the applicant with confidence.  
 I recommend the applicant with reservation. (Please explain in #6.)  
 I do not recommend the applicant. (Please explain in #6.)

4. (For teachers of applicant only): I would rank this applicant in the top \_\_\_\_\_ percent of approximately \_\_\_\_\_ undergraduate or \_\_\_\_\_ graduate students I have taught in the past \_\_\_\_\_ years.

5. Please rate the applicant in each area listed below in comparison with others you have known.

	Upper 5%	Upper 10%	Upper 25%	Upper 50%	Lower 50%	No Basis
Intellectual Ability						
Oral Expression						
Written Expression						
Motivation/Initiative						
Cooperation						
Emotional Maturity						
Dependability						
Creativity						
Ability to Work with Others						
Ability to Reason						
Overall Potential						
Christian Character						

6. Please provide an additional assessment of the applicant's potential for success in graduate school. Include any particular strengths and/or weaknesses. We appreciate your candid appraisal. Attach another sheet, if necessary.

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**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_  
*(Please print or type)*

**Organization:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Position:** \_\_\_\_\_